

NAS Group Code of Conduct

The aim of the National Autistic Society is to support autistic people and their families. As parents and carers of autistic people, we volunteer our time to ensure that this support reaches our local area. To help ensure that everyone gets the most from our group activities, we would appreciate it if you would read and comply with the following code of conduct.

What you can expect from your group volunteers -

- They will adopt the National Autistic Society's core values, policies and procedures and fairly represent the organisation.
- They will do all they can to create a safe and welcoming environment for all those attending the group.
- They will treat all other volunteers and group members with respect. Any physical, emotional, verbal abuse or rudeness towards other volunteers or group members will not be tolerated.
- They will maintain confidentiality regarding the NAS, its employees, volunteers, group members and its work.
- They will be reliable. They will make it clear when and how they will be available and meet these expectations, or provide as much notice as possible if they cannot.
- They will respond to queries within the agreed time limits. This includes acknowledging all event bookings.
- They will listen to all group member concerns and respond appropriately.

In return, we ask that all group members –

- Treat all volunteers and group members with respect. Any physical, emotional, verbal abuse or rudeness towards volunteers or other group members will not be tolerated.
- Treat all group property (including the venues they use) with respect and do not deliberately damage it.
- Communicate with the group volunteers. We ask that you tell us if you have any concerns and respond to our questions or queries within the agreed time limits. This includes ensuring that you pre-book for all events and tell us how and when you will cover the cost (if there is one).
- Supervise and be responsible for their children at all times. As a result, they must do all they can to ensure that their children also follow this code of conduct.

If a group member fails to comply with the above they may be asked to leave the group and will no longer be able to attend activities.

Equally, if a group member has concerns over the conduct of a volunteer, these should be raised with the group chair or the Senior Engagement Branch Officer (Nellie Allsop – nellie.allsop@nas.org.uk).